St. Xavier's Catholic College of Engineering

Chunkankadai, Nagercoil - 629 003

(An Autonomous Institution - Affiliated to Anna University, Chennai)

www.sxcce.edu.in

7th Finance Committee Meeting

Date: 07/02/2026

Time: 11.00 AM **Venue: Board Room**

Sl. No	Members Present	Signature
1	Dr. J. Maheswaran, Chairman.	
2	Rev. Fr. S. Godwin Selva Justus, Governing Body Nominee.	07/02/2026
3	Rev Fr. R. Xavier Raj, Finance Officer of the College.	07/02/26.
4	Dr. V. Christus Jeya Singh, Vice-Principal & Dean–Student Affairs, SXCCE.	
5	Dr. A Milton, Controller of Examinations, SXCCE.	
6	Dr. V. Darling Selvi, Teacher Nominee.	
7	Dr. M. Babima, Teacher Nominee.	
8	Mr. P. T. Justin Thiraviam, Office Superintendent, SXCCE.	

ST. XAVIER'S CATHOLIC COLLEGE OF ENGINEERING
(Autonomous)
NAGERCOIL - 629 003

7th Finance Committee Meeting

Date & Time : 07th February 2026, 11.00 a.m. - 12.30 p.m.
Venue : Board Room

AGENDA

Prayer	
Welcome Address	Principal
F07.01	To consider and review the minutes of previous meeting and action taken.
F07.02	To consider and review the Exam fee collected and Expenditure incurred towards the End Semester Examination activities, April/May 2025.
F07.03	To consider the Income & Expenditure of the College activities for 2025-'26 till 31st December 2025.
F07.04	Other matters.

Members present: Enclosed

MINUTES OF THE MEETING

The meeting began with a prayer by Dr. M. Babima. The Principal welcomed the members and proceeded with the agenda.

Details of discussions & suggestions are as follows:

Agenda	Discussions & Suggestions	Action taken
F07.01	The Principal presented the minutes of previous meeting and action taken.	Considered and confirmed
F07.02	The Principal presented the Exam fee collected and Expenditure incurred towards the End Semester Examination activities, April/May 2025.	Noted and considered
F07.03	The Principal presented in detail the Income & Expenditure of the College activities for 2025-'26 till 31st December 2025. • Since the college electricity bill is high, it is suggested to use power-saving lights and devices. • The proposal for the expansion of the CoE office was discussed. • It was recommended to revise the order of items listed under expenditure. Specifically, "Other Expenses" should be positioned as the final item.	Noted and considered

F07.04	Other Matters: • It was proposed that a Reserve (Corpus Fund) be established and strengthened to meet unforeseen future expenses. • A revision of the tuition fee structure was recommended to ensure financial sustainability, and a proposal will be submitted to the Fee Fixation Committee. • Pay revision for staff was suggested for consideration. • The introduction of new academic programmes was recommended to enhance the long-term viability of the institution. • To generate additional income and create employment opportunities for students, the proposal to establish a software company was discussed.	Noted and considered

The Principal thanked all the members for their kind cooperation and the meeting came to an end at 12.30 pm.

Rev. Fr. S. Godwin Selva Justus
(Governing Body Nominee)

Rev. Fr. R. Xavier Raj
(Finance Officer of the College)

Dr. J. Maheswaran
(Principal)

Dr. V. Christus Jaya Singh
(VP & Dean/ Student Affairs-Special Invitee)

Dr. V. Darling Selvi
(Teacher Nominee)

Dr. M. Babima
(Teacher Nominee)

Dr. M. Milton
(CoE - Special Invitee)

Mr. P. T. Justin Thiraviam
(Office Superintendent- Special Invitee)